1.0 SOC UPDATE – LAURA SMITH

1.1 Club Carnival Recap

1.1.1 Thanks to everyone who came down. If you have any feedback, we'd love to hear from you and there is a survey being drafted to go out to get some more information on what worked and what needs to be improved.

1.2 Paint Party Update

1.2.1 The weather has not been kind, so the new date is Thursday the 22nd. We would love it if you could promote the event to your members or created a "[Club] does Paint Party" event page. Make sure you come down and get involved.

2.0 NEW CLUB AFFILIATIONS

2.1 Institution of Mechanical Engineers UWA (IMechE UWA)

2.1.1 Affiliated to SOC

2.2 Imagine

2.2.1 Affiliated to SOC

2.3 Masters of Pharmacy Student Society

2.3.1 Affiliated to SOC

2.4 Bright Lights

2.4.1 Affiliated to SOC

2.5 ICEA

2.5.1 Affiliated to SOC

3.0 SEMESTER 1 GRANTS

3.1 You would have all received emails about these grants, and the distribution has now been finalized. If you have any questions or concerns, please send either Laura or Harrison an email (soc@guild.uwa.edu.au or soc-treasurer@guild.uwa.edu.au)

4.0 STORAGE SPACE – MADDIE MULHOLLAND (TENANCY CHAIR)

4.1 Earlier this year a survey was conducted asking clubs what they wanted in terms of rooms and space. It found that what clubs most wanted was storage space. The first step is to approve a policy to make the allocation of space fair and equitable. The second step will require all spaces currently being used to be vacated, so that repairs and maintenance can occur. Then we'll open up allocations to all clubs so that everyone who wants a space can apply. There are a wide variety of spaces to choose from. If more clubs apply for space than is space available, we're looking at purchasing some cupboards or lockers and potentially tripling the space currently available. We'd like to get this going ASAP.

4.2 The policy that was sent out with the agenda has been revised to a large extent, and a new draft will be sent out to all clubs for review when it has been finished.

5.0 EVENT MANAGEMENT POLICY

5.1 You will have all been distributed a draft of this policy. Laura is looking for feedback on this policy, which has been drafted in conjunction with the university. The main area where feedback is needed is on the medium risk category.

5.2 Events are broken down into major, medium and minor events. Minor events are small events with low risk, whereas major events are events where you need an occasional liquor license. The middle category is still to be defined.
5.3 A minor event needs to be registered with the Guild 2 weeks prior. It helps with advertising for your events, and helps the Guild when dealing with the University.

5.4 A major event requires you to submit all your EMP etc 7 weeks prior to the event. This gives you some time to sort out any issues that may arise.

6.0 POSTER POLICY – OWEN MYLES

6.1 The poster frames that have been ordered are still on the way. However, they should arrive soon and will be put up ASAP. Until they do go up, we will be working off the old policy in regards to where you can put your posters up.

7.0 MAILBOXES – OWEN MYLES

7.1 You have been sent out a list of the mailbox allocation list. As no complaints have been received at this stage, we will be implementing the new allocation straight away.

7.2 While working on the allocation, it was noticed that there is no policy related to mailbox allocations. This policy is still in draft phase and has mainly been based on the way the allocation was done this time. If you have any feedback on this policy, please email soc-secretary@guild.uwa.edu.au.

8.0 INCLUSIVE EVENTS STRATEGY – OWEN MYLES

8.1 This is aimed at promoting good practice at events and is designed to be a very positive strategy that rewards clubs who run responsible and inclusive events. It has been drafted in collaboration with Welfare, Memberships and Hello Sunday Morning. It will be rewarding clubs who comply with the inclusive guidelines.

8.2 As part of this strategy, we're starting an “Inclusive Events of the Week” Facebook post which will go out every Monday. The post will list event occurring that week which have been deemed to be inclusive. If it is successful, it will be moved into G-News, and expanded. To get involved in this initiative send an email with some info about your event and a link to soc-secretary@guild.uwa.edu.au by Thursday night, the week before the event is being run and we’ll add you in.

8.3 While creating this Strategy we have been working with Hello Sunday Morning, a not-for-profit organization that promotes responsible alcohol consumption. They have offered us $1000 for our Inclusive Event Award. In return they want their logo on the award and to have a say in who wins the award. As a result we will be expanding the prize so that there are 3 awards, of $500, $300 and $200, they will also be expanded so that events with alcohol will be included.

9.0 OTHER BUSINESS

9.1 Busking in the Guild Village – Josh Bamford (Guild Councillor)

9.1.1 You can now get a free permit to busk in the Guild Village Area. If you are an entertainer or know one, see Ben Johnston and he’ll set you or your friend up with a permit and explain the easy to follow rules.

9.2 Guild Volunteering Hub

9.2.1 If you’re doing anything volunteering based, get in touch with Aiden Date at GVH. There are grants available for volunteering. You may also be able to get recognition for your volunteering on your academic transcript.
9.3 First Aid Kits
   9.3.1 We now have first aid kits available to hire for free from the Guild Events Department. They are quite comprehensive kits. If you’re having an event, you can book them by emailing hello@guild.uwa.edu.au and events@guild.uwa.edu.au with the words “First Aid Kit Booking” in the subject line. The kit also comes with a list of contents and a copy of the first aid kit policy. When you return the kit there’ll be a list of items in the kit, just tick the one’s you have used so that they can be replaced. If it is lost or damaged you will have to pay to replace the kit.

9.4 Guild Ball
   9.4.1 Will be on the 18th of October, with a prohibition theme. This is where all the club awards are handed out.

9.5 Club Resource Room
   9.5.1 The resource room is being moved to the where the Guild Staff Room currently is. This is to facilitate the first stage of the Masterplan. The new location will have some upgraded computers and still maintain printing facilities. The old resource room will become a bookable meeting space.

9.6 Office Bearers Forms
   9.6.1 Please remember to complete your Office Bearers Forms through the club dashboard system. These are different from the Finance Forms. If you’re club is listed as lapsed, then this is probably the reason.

9.7 Venues at UWA
   9.7.1 Venues have asked that your club has just one person who is the main contact with Venues. Please also make sure you’re affiliated (i.e. not lapsed) and provide the contact details of your club. Please also let them know that you’re a SOC affiliated club.

9.8 Centenary Committee
   9.8.1 We have a time capsule which will be opened in 100 years. We’re going to put a scrapbook of items from clubs. Items need to be small (A5 size or smaller) and flat. We’re asking for your help to add items to the book.

10.0 POSTER TRAINING
   10.1 Slides from the poster training are attached with the minutes email

11.0 NEXT MEETING
   11.1 18th September 2013, apologies need to be send to Owen at soc-secretary@guild.uwa.edu.au by 5pm on the 17th of September