NB. The following rules were updated 30 November 2011.

Rule 15 was updated 30 May 2012.

**RULES OF SOCIETIES COUNCIL**

**AFFILIATION OF CLUBS AND SOCIETIES**

**RULE 1** For a club to affiliate to Societies Council it must:
(a) submit a constitution to Societies Council Committee for approval;
(b) successfully receive a majority of votes for affiliation at a General Meeting of the Societies Council;
(c) hold an Annual General Meeting. Annual General Meetings must be advertised in Guild publications at least one week prior to the meeting;
(d) submit a current office bearers form not later than one month after the Club Annual Elections.

**RULE 2** Societies Council shall consider the aims and purposes of clubs and societies in determining affiliation. No clubs or societies affiliated to Societies Council shall have substantially the same aims and purposes.

**RULE 3** The President shall within one week of each meeting of Societies Council, forward the names of any newly affiliated clubs and societies to the relevant Guild staff to be recorded in the register of affiliated clubs and societies.

**MEETINGS**

**RULE 4** Societies Council shall conduct its meetings in accordance with the Standing Orders of Councils of the Guild as laid down from time to time by Guild Council.

**RULE 5** General meetings of Societies Council must be attended by at least one club delegate who is an elected committee member of the respective club.

**RULE 6** Only the Executive Officers and the immediate past President of Societies Council Committee and a delegate of each club or society affiliated to Societies Council may vote at Societies Council General Meeting and Societies Council Committee elections. A delegate may attend on behalf of more than one club or society, but may only vote once.

**RULE 7** Financial penalties apply to clubs who do not attend General meetings of Societies Council. These penalties are outlined in the Club Grant Policy.

**RULE 8** The Secretary of the Societies Council shall take minutes of all meetings of Societies Council and make them available to club and society delegates and Guild Council.

**RULE 9** Motions on notice are to be submitted to the Secretary of the Societies Council one week prior to General Meetings of Societies Council.

**RULE 10** The President of Societies Council may invite to any meeting any person whose presence would, in the opinion of the President, facilitate the transaction of any Societies Council business.

**RULE 11** The quorum of a Societies Council Committee meeting shall be four members including at least two members of the Societies Council Executive.

**RULE 12** The President of Societies Council shall be entitled to chair all Committee meetings.

**CLUB FINANCE**

**RULE 13** All rules relating to Societies Council grants are contained within the Club Grant Policy.

**RULE 14** The affiliated club or society ordinary full year membership must be at least $4, with a discount of $2 for Guild members. Half year membership must be at least $2 with a discount of $1 for Guild members.

**DISAFFILIATION**

**RULE 15** Disaffiliation proceedings shall only be commenced against any club or society which, upon the majority vote of the Societies and Public Affairs Council, has been deemed inactive.

**RULE 16** To be deemed active a club or society must:
(a) hold an Annual General Meeting and at least two other functions during each
University year.
(b) submit any amendments to their constitution to the Societies Council Committee for approval.
(c) submit a new office bearers form not later than one month after any changes in office bearers.
(d) have no outstanding debts of more than $200 with the Guild at the end of the academic year unless the club or society has been granted an overdraft or loan by the Guild Executive to cover the debt.
(e) have attended at least one General Meeting of Societies Council during the previous 13 months.

RULE 17 Disaffiliation shall be effected by a motion on notice being passed by a General Meeting of Societies Council provided that a warning of this intention has been posted to the last known President, Vice President, Treasurer and Secretary of the club or society at least 10 academic days prior to the relevant general meeting.

RULE 18 Societies Council may recommend to the appropriate body that a club be suspended, disaffiliated and/or face financial penalties on the grounds of serious mismanagement.

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