It is my pleasure to deliver the 2013 UWA Student Guild budget.

This document highlights key factors considered by the Finance and Planning Committee (F&P) looking to the upcoming year. I would like to thank the members of F&P: Cameron Barnes, Annie Lei, Lucas Tan, Elizabeth O’Shea, and Tom Henderson, as well as the staff members Vishal Shah, Wayne Howells, Ken Saverimutto, and Shirley Bode. They have all spent much time going line by line through the budget to ensure that we are best prepared for the year ahead.

This year’s budget has been much tighter than in previous years, since income received from the university has been halved and the changes applied to the catering department envisaged for 2013 have uncertain impacts on profitability. This has provided F&P with a number of challenges; namely how we could deliver a budget that reflected an ambitious Centenary year, while remaining fiscally responsible and continuing to provide adequate services to students.

Note that UWA will be audited and the Guild will face much greater financial scrutiny. Hence we have taken steps to improve accountability:

- ISS, PSA, Albany and Environment will be able to access greater funds from President but only where proper financial information is provided;
- Money has been allocated for a number of reviews (two on catering, orientation); and
- Savings will be made on printing, voluntary reduction of hours, utilities etc.

All figures are subject to rounding, and changes are expressed in relation to 2012 forecasts.

**Operating Income**

Percentage of the SSAF received by the Guild down from 70% to 36%

- This revenue stream has now decreased from $3,086K in 2012 to $1,525K this upcoming year with a $425K contribution for Capital Expenditure
- This is an anomaly - in 2014 the university plans to increase the fees, meaning income to the Guild will follow the long term trend increase
- After several meetings with the Vice-Chancellor/UWA Exec., Cam Barnes negotiated an extra $250K from the University. This was a huge victory – without this extra amount, we would have had many issues maintaining operations
Initial accounting loss estimated at $523K – F&P has reduced this figure to $298K, which is reasonable given last year's surplus (roughly twice the size of our deficit) and expectations of more income next year

Number of uncertain impacts on Catering Department income, yet outlook positive due to shift in business model

- Relinquishment of Business Café and the detriment it will have on our capacity to host functions in the Business School, as well as our bottom line due to the payroll costs of redundancies
- The consequences of a catering review to be conducted and completed, assuming Council approval, before the commencement of Semester 1 2013
- Potentially more demand/profitability of catering in the refectory due to capital works, and new products such as fresh sushi, made to order sandwiches and bubble tea
- Specialisation approach to focus catering services, providing better quality
- Choice will increase demand and make outlets more efficient

Tavern prepared for a good year

- More events and promotion of tavern services

Properties to be given more focus

- Org. review allows for the Business Officer to pursue other commercial opportunities
- Need for alternative income streams to ensure that volatilities of legislation are less damaging to the Guild’s expenditure on services in the long term

Continued cannibalisation of Second Hand Bookshop profit by Texchange

- Will need to look into a review of how we help students sell their used textbooks

Non-Operating Income

Main component is interest earned on investments in UWA Pools, which is calculated as the approximate increase in value of this asset over the next calendar year. In past years this has been volatile, since it is difficult to predict. We are cautiously optimistic about the budgeted amount – keeping it the same as last year.

Expenditure

Presidential

- Presidential: decrease of $10K
  - Net investment of $5K in Guild ball
$18K budgeted for special projects, to be distributed to Enviro, PSA, ISS and Albany (application/need-based). Also includes grants to RSD for mental health initiatives, NAAUC State Conference and Intercollege Sports

- Note: RSD will be separated as a new line item early next year

Guild council: decrease of $491K
- No payment of $450K to UWA Student Services, so real decrease is roughly $41K
- Greater application for student loans means more needs to be written off
- 3K for Mental health grants
- Special Projects decreased (some staff IT project costs moved to other departments)
  - $5K contribution to Volunteer Hub for Relay for Life
  - $5K allowance to pay to electoral commission to review elections
  - $5K to conduct strategic review of catering department

Elections and Referenda: decrease by $10K – review to reduce costs

Affiliation fees and conferences to increase to account for NUS accreditation (fee to be negotiated in the range of $50K)

Guild Departments

- Environment to increase by $1K [Budget amendment, increase now $2K]
  - Bike repair station
  - Sticker campaign
  - Energy review of Guild buildings (conducted under Guild Council budget)
  - Greater allowance for enviro week

ISS budget maintained, but with $5k of funding held by Guild Executive until budget uncertainties clarified

PSA increase by $10K
- Extra staff member to add capacity
- $10k of funding held by Guild Executive until budget uncertainties clarified

Increase to Women’s by $1K:
- New initiatives, improving accessibility of the Women’s office, increase in demand for self defense classes
- Note Women’s has $500 capex. allocation for Women’s room

Albany Students’ budget remains at $2K – no justification or contact by that committee to increase their income

Student Councils

- PAC is back: increase by $4.2K for new collaboration grants and to fund PAC pop-up
Club grants stable – because large orientation grants were given out last week – all societies will have more money in 2013

Increase in SOC allowance by $7K, to fund greater online resources, lockers and other new initiatives for clubs

Ed Council increase by $900
  o Decreased operating expenses – no longer printing agendas
  o More to EAN activities

Services and Activities

Student Assist increase by $60K due to greater promotion of services and need for an additional staff member to cope with demand as per Org. Review

Events budget decrease by $13K through wage/efficiency savings

$50K increase to Membership and Communication Services
  o To promote the Guild during its Centenary Year
  o Staffing as per Org. Review
  o $2K for Rural Membership packs (Hardship grants) to help students on country rotations to pay for their books

Design increases due to internal restructuring

Volunteering increase of $6K to better promote services

Finance and Administration

Finance now including more staff members as per the Org Review

Increased training allowance by $7K as some training was not conducted in 2012 and is long overdue

Capital Expenditure

All capital expenditures over $20K will need to be approved by council following a recommendation by F&P. Supporting documents and business cases will be provided to Councillors before the decision is made.

Tavern refurbishment

Deferred to November 2013 because the builder was not able to guarantee completion by O’day. If the Tav was closed at the start of semester there would be riots

Catering Department

Dentistry Kiosk – estimated opening planned for May 2013

Refectory
  o 1st phase: introducing Subwaystyled sandwich outlet and salad bar, supplied by the providers for Sumo Salad. New outlet next to coffee stop with bubble tea and fresh sushi.
- 2nd phase: new burger bar, replace bain-maries with heat and serve meals

  - Hacket Hall
    - New Wok cooked noodles