UWA Student Guild

Policy Book

Last Updated: 20 SEPTEMBER 2005
POLICY AND THE GUILD: WHAT IS IT?

A dictionary definition of policy is “... a method or course of action adopted by a government, organisation, etc, designed to influence and determine decisions ... a guiding principle or procedure ... prudent procedure ... a governing principle or plan ...”; while a thesaurus offers “ideology, line, platform, plan” as alternative words for policy.

Policy differs from law - “... a rule or body of rules established by the authority or custom of a community ...” - by being, amongst other things, general rather than specific; free of penalties for non-compliance; easier to make or alter; and by being a guiding principle rather than a governing rule for current and future actions.

Guild Council adopts policies and makes rules by the mechanism of a resolution - that is, a statement which a majority of Councillors formally vote in favour of. All the substantive Resolutions are numbered for reference.

**Rule making** by Guild Council involves amending or making new regulations or rules, which derive their authority form an Act of Parliament - the University of Western Australia Act 1911, via a Statute of the University Senate - Statute 20. There are various penalties for non-compliance with Guild regulations or rules.

**Policy making** by Guild Council involves adopting a statement of principles or procedure, sometimes short and simple, sometimes long and complex, regarding articulating the common interest of the student community as reflected through the representatives they elect.

Policy is used by student representatives as a set of guiding principles when arguing a case, talking with the media, implementing a decision of the Guild, or taking some other action while in their capacity as a publicly elected student representative.
REGULATIONS ON POLICY

The Regulations dealing with policy reflect the policy on policy.

Reg 35  Guild Council is the policy making body for the whole Guild.

Reg 36  Guild Council may adopt by a simple majority policy on any issue that is covered by Clauses 2 and 3 of Statue 20 “The Objects of the Guild”.

Reg 37  Policy shall remain in force until it is specifically rescinded or amended by resolution of Guild Council. Policy will not automatically lapse on the 30th November.

Reg 38  Amendments to regulations 35, 36, 37 and 54 shall receive approval of a majority of Guild members present and voting at a quorate General Meeting of the Guild before coming into effect.

Reg 54.  (1) Guild Executive may determine an interim policy where no policy of Guild Council exists.

(2) Such an interim policy will automatically lapse upon the date of the following Guild Council meeting unless specifically ratified by that meeting of Guild Council.

(3) Lapsed interim policy will not be readopted by Executive, either in style or substance.

Section 2 & 3 of Statutes 20 reads:

2. The Objects of the Guild shall be:

   a) to foster all that tends to the advancement of learning and the ennoblement of life;

   b) to afford means of social intercourse to students at the University;

   c) to provide or conduct or manage such educational, cultural, sporting, welfare, recreational or commercial facilities or activities which shall be intended for the benefit either directly or indirectly of members of the Guild;

   d) generally to further the common interest of students at the University.

3. For the purpose of carrying out it objects the Guild shall have power:

   a) to expend and invest monies;

   b) to operate banking accounts;
c) to transact such financial business as may be necessary to implement the objects of the Guild;

d) to borrow, raise or secure the payment of money for any of the objects of the Guild from time to time and in particular by mortgaging or charging the property of the Guild or any part thereof;

e) to enter into contracts on behalf of the Guild or any student society, the terms of which have been approved by the Guild Council;

f) to lend monies to ordinary members of the Guild;

h) to exercise a general supervision and control over all student societies;

j) to assume the care control and management of the property and financial affairs of any student society, either pending a further resolution of the Guild Council or for such period as the Guild Council deems fit;

k) to engage and dismiss employees;

l) to incorporate or cause to be incorporated any student society under the Associations Incorporation Act or under the Companies Act or any like legislation for the benefit of the members of that society and to limit the liability of the Guild, and to hold shares in any company so incorporated;

m) to hold licences under any legislation for the time being in force;

n) to admit to associate membership, honorary associateship or honorary life associateship persons other than ordinary members of the Guild;

o) in the manner prescribed in the regulations, to impose fines upon members of the Guild, upon members and officers of student societies and on student societies, for breaches of the provisions of this Statute, or regulations, by-laws or rules authorised to be made under this Statute, provided that the limits of all such fines shall be clearly stated in the regulations, by-laws or rules;

p) generally, to act in all other matters authorised by this Statute or necessary or convenient for giving effect to this Statute.
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ACCOMMODATION

GUILD ACCOMMODATION POLICY: AMENDMENT

GC 91/115
That, the Guild's Student Accommodation Policy (GC 91/67) be amended, upon the recommendation of the Students with Disabilities Special Projects Officer, as follows:

GUILD ACCOMMODATION POLICY

1. Awareness and Expansion of Housing Related Services on Campus

1.1 The Guild believes that the University should increase its commitment to providing accommodation services to students on campus, to better promote existing services and to investigate new ones.

2. University Owned Accommodation

2.1 The Guild believes that the current rental management of University controlled residential property should be run by a University Accommodation Office, which would manage the university property for increased services to students.

2.2 The Guild believes that the University can adequately fulfil the same role that an external property managing agency could provide, and assuming that students are made aware of their responsibilities when becoming tenants, the Guild would support the University pursuing outstanding debts to their full extent.

3. A University Accommodation Office

3.1 The Guild believes that a University Accommodation Office would be able to:

1. Provide greater prioritization of students to enter university owned property.
2. Abolish the imposition of letting fees.
3. Allow greater on-campus advertising of vacant university accommodation.
4. Allow students greater access to property for inspection purposes by basing the management office on campus.
5. Encourage greater coordination of overseas students' and country students' accommodation needs and vacant university property.
6. Ensure that minimum furniture requirements are provided, such as a stove/oven and fridge.
7. Investigate the demand for a number of fully furnished units for students.
8. Monitor the use of university owned accommodation by postgraduates and undergraduates, and ensure that both groups are adequately catered for.

9. Ensure that at least a minimum level of accommodation has disabled facilities.

10. Ensure that a management committee which determines university accommodation policy has sufficient student representation to respond effectively to new demands and problems.

11. Establish long term accommodation objectives for the university, and establish minimum levels of accommodation to meet the needs of the student population.

12. Identify accommodation which meets minimum university accommodation standards for purchase within the Crawley/Nedlands area.

13. Lobby for increased financial support from the Federal and State Governments for new housing prospects.

14. When adequate funding is available, construct purpose built low rent student accommodation, after surveying preferred types of accommodation within walking distance of the Crawley, Nedlands, and QEII campuses.

4. **Broader Accommodation Questions**

4.1 The Guild would like to see greater financial support for student accommodation from Federal, State and Local Governments. There are a number of possible strategies which Governments could take to increase student accommodation, including:

1. Providing additional funds to Universities to buy existing accommodation in their immediate areas for student use.

2. Providing additional funds to Universities for a special Accommodation Fund which could be used to build new residential facilities. When these properties begin generating income (above basic maintenance costs) this money would then go back to the Accommodation Fund for future projects.

3. The Federal Government encouraging the existence of non-profit building construction organisations through legislation or funding support so as to provide low cost building for public projects. Once these were set up they would be able to put in tenders to either the Universities or the Government to build additional student accommodation at the lowest possible prices.

4. Providing increased income support to students, through Austudy or Rent Assistance, to alleviate financial problems relating to accommodation, notably for students who come from country areas.
5. Monitoring all university owned student accommodation and ensuring that minimum standards are met

6. Providing high density residential zonings close to the campus.

4.2 The Guild would like to see an increased proportion of students living on or close to campus. These facilities could then become available to students who have applied to an institution (far from their home) for specific course offerings. This would increase the mobility of students within Australia, and allow those with special interests to pursue them more effectively. It would also contribute towards lessening the demand for car parking facilities.

Ensure that at least a minimum level of accommodation is accessible for people with disabilities.

**MUSLIM STUDENTS**

ResGC5/5  [Amended by 231GC28/11/03]
That the Guild supports the provision of a space on campus for Muslim students in which to pray.

**ALBANY CAMPUS**

98GC13/05
That the Guild Council, in principle, provides support for the Albany Campus.

232GC28/11/03
That Guild Council supports the Albany Students Association as a body affiliated to the Guild and as a point of contact between the Guild and students on the Albany campus.

233GC28/11/03
That the Guild provides financial support to the Albany Students Association, following the receipt of a budget proposal at the end of the previous year.

**ANIMAL POLICIES**

**ANIMAL RIGHTS**

ResGC10/1
That the Guild adopt the following policy on animals rights:
Due to the mistreatment of animals by humans, guild Council condemns animal cruelty by refusing the use of any Guild premises for any function which involves any form of animal cruelty, be it implicit or explicit. In addition, the Guild can refuse all funding to clubs, faculty, society or any Guild activity, including Host Day and O’Camp, which is deemed by Guild Council to be actively encouraging animal cruelty.
ARCHIVES

GUILD ARCHIVES DISPOSITION SCHEDULE

GC 90/94
That, in order to regulate access to the Guild Archives in a manner consistent with Guild Regulations, and to ensure fair and equitable access to archival materials while maintaining their conservation and preservation, the attached Archives Access Policy be adopted.

ACCESS TO ARCHIVES

(i) **General Policy**
1. (a) To ensure proper management and preservation of Guild Archives, in line with Regulation 772(1), *direct access* is restricted to the following Archives Officers:

   - Guild Archivist
   - Assistant Guild Archivist
   - Managing Director
   - Staff members nominated by the Managing Director and trained in the correct procedures.

   (b) Other staff members, Guild officers and members of the public requiring access to Archives must apply in the first instance to the **Guild Archivist** or **Assistant Guild Archivist**.

   In the absence of both of these officers, enquiries should go to another one of the nominated officers.

2. Archival records must not be removed from or relocated in any of the Archives storage areas by anyone except the nominated Archives officers.

3. Archival records must not be removed from the Building.

4. Archives may only be used under direct supervision of Guild staff. This applies to all users, including Guild staff, Guild Officers, Club/Society office-bearers, members of the Guild and members of the general public.

5. **Administration Staff: Supervision of Readers**

   Supervision will normally be carried out by the Guild Archivist or Assistant Guild Archivist. In the absence of both of these officers, this will be carried out by the Administration staff (see iii.(ii).9 below). Special arrangements will be made for readers using records held in the Physical Recreation Centre (see iii.(iv) below).

6. **Some form of identification is required for Club/Society office-bearers, ordinary Guild members and members of the public.**
7. **Copying of Records:** Guild members and members of the public may photocopy relevant sections of documents at their own expense.

   **To minimise damage to archival records, any copying must be carried out by the supervising officer.**

8. The Archivist or Managing Director may vary these conditions in exceptional circumstances, eg for records to be used in an exhibition. However, priority must be given to preserving the integrity of the records in the best possible condition.

(ii) **Restriction of Access to Particular Records**

1. The following general restrictions apply for general Guild members and members of the public:

   (a) For most records, a 10 year period after records cease to be current.

   (b) Personnel records are not available at any time.

2. For Guild Staff, Council members and other Guild Officers:

   (a) The same restrictions as in 1. above, except that they shall generally have access to any records produced by their sections of the Guild, at the discretion of the Archivist.

3. In-camera minutes are permanently restricted. Only the Managing Director of the Guild and the Guild Archivist shall have access.

4. Staff reserve the right to refuse permission to withhold documents which are fragile, unlisted or have restrictions on access.

5. Staff reserve the right to refuse permission to copy where the records may be damaged in the process.

6. The Archivist, Assistant Archivist or Managing Director will make decisions on access to particular records. They may vary restrictions on use, either lengthening or shortening the restriction period.

**AUSTUDY**

**AUSTUDY**

**GC 90/54 (amended)**

That given vital role of education in furthering the economic development of Australia; the Guild of Undergraduates call on the Government to take immediate steps to reform the area of youth income support, in particular Austudy.
In particular, the Guild calls on the Government to implement the following specific changes to the Austudy scheme so that its stated aims of increasing equity and access in higher education may be more fully realised.

1. Increase the basic family income on which Austudy is means-tested to the level of average weekly earnings.

2. Issue Health Care Cards automatically to all Austudy recipients.

3. Increase the amount students may earn before Austudy is reduced.

4. Reduce the age at which a student is regarded as independent from their parents from 18.

5. Independent Rate to at least poverty line as calculated by the Federal Government.

The Guild considers that the overall effect of these changes would be to remove most of the inequities surrounding Austudy, and that the total cost of these reforms could be comfortably met by applying the funds saved through crackdowns on Austudy fraud in recent years.

**BOOKSHOP**

**CAMPUS BOOKSHOP**

[Amended by 231GC28/11/03]

Guild Council recognises that it is in the interest of students that the Campus Bookshop sells books at reasonable prices without exploiting the University community by having high prices.

The Campus Bookshop is to serve the purpose of supplying text books and books for recreational reading for students and the general University community. Guild Council condemns any attempt by the Bookshop to abuse the privilege of access to commercial space on campus and believes that the Bookshop must work for the benefit of their University community.

Guild Council condemns any Bookshop activities that attempt to cut into areas of business which are traditionally the Guild's, particularly second hand books.

**BUILDING EXTENSIONS**

**BUILDING EXTENSIONS COMMITMENT**

**GC 90/48**

That Guild Council commits itself to proceed with extending and renovating the Guild Buildings to cope with the real and perceived needs of the next two decades.
BUSINESS STRATEGY & PRACTICE

STRATEGIC PLANNING

Res 0104GC
That the Guild Council endorse the Strategic and Operational Business Plan technique (the house diagram) as presented and that this model be applied for future planning within the organisation.

RETAIL OPERATIONS

00GC04/03 [Amended by 231GC28/11/03]
That, whilst providing a service, the Guild Second Hand Bookshop be viewed as a profit-making enterprise.

TRIPLE BOTTOM LINE BUDGETING

GC013-1/12/04
"That Guild Council supports in principle triple bottom line budgeting, and directs the Guild Treasurer and Finance Director to research and present an appropriate model along with the budget at the February Council meeting."

CATERING

CHANGES TO OPENING HOURS

ResGC5/4
That the Catering Division shall notify Guild Executive prior to any proposed closure of any catering outlets, including substantial changes in opening hours.

EXCLUSIVITY ON CAMPUS

234GC28/11/03
That the Guild Council recognises the importance of catering operations to the Guild’s financial well being, and condemns any moves to introduce other operators on campus.”

CLUBS AND SOCIETIES

REGISTRATION

GE 90/246
That all clubs wishing to apply for registration must submit a copy of their constitution one week before meeting with Guild Executive.
GE 90/148  [Amended by 231GC28/11/03]
That the Societies and Education Council Presidents ensure that all Executives of Registered
Student Clubs and Societies operating within their jurisdiction are Guild members as per Guild
Regulations.

00GC11/16
That the Guild Council reaffirm its policy of making Guild Clubs comply with Guild Council
policy.

FACULTY SOCIETIES

97GC9/26
That it be Guild Policy on funding Faculty Societies be conditional on the executive of the
Faculty Societies be Guild members

CLUB ACTIVITIES

00GC05/08
That the Guild shall not support, financially or otherwise any club or society which implicitly or
explicitly excludes women.

COLLEGE ASSOCIATIONS

01GC03/04
That while the Guild is affected by Voluntary Student Unionism, the Guild does not fund
college student associations.

CONFERENCES

CONFERENCE ATTENDANCE

GC 94/3
That Guild Council continues to endorse and support its Departments' decisions to send UWA
student delegates to the various conferences, organised for the benefit of the Guild and the
student body at large, based on the merits of these conferences.

ResGC2/12
That a report is tabled per conference of which a delegate(s) are either fully or partially funded
by the Guild, either directly or through Subsidiary Council or Department, table a written report
to Guild Council, regarding their output and impact of that conference.

98 GC06/01
That Guild Council requires all delegates to conferences to report to Council upon their return.

CONFERENCE BUDGET

ResGC5/3  [Amended by 231GC28/11/03]
That Guild Council allow its various areas to budget for a maximum of two people to attend any one conference provided that the recipients be Guild members. That only Guild members be funded to conferences.

CONFIDENTIALITY OF EXAM RESULTS

GC 93/3
That it shall be the policy of guild that: The Guild believes that students should be guaranteed that maximum practical level of anonymity in the submission and evaluation of all academic work and urges the University to take steps to ensure that the person evaluating or assessing any essay, assignment, exam paper or any other piece of Academic work shall not be informed of the identity of the submitted piece of Academic work's author."

COUNCIL DECISIONS

CONSULTATION

GC 92/1
That when Guild Council deals with matters of concern or affecting clubs or societies (including faculty societies) that the appropriate Subsidiary Council or faculty societies be notified in advance and have the opportunity to make a recommendation to Guild Council. If it is not convenient for these bodies to meet then consultation should be made through the use of a circular motion.

COUNCIL/EXECUTIVE RELATIONSHIP

COUNCIL EXECUTIVE RELATIONSHIP

GE 90/2
That the Guild Executive recommends to Guild Council that all Guild Executive resolutions be explained to the satisfaction of Guild Council if requested by any Councillor, except where such disclosures may breech confidentiality.

CRUICKSHANK - ROUTLEY

CRUICKSHANK-ROUTLEY DINNER

GC 93/5
That the annual Cruikshank-Routeley Dinner be open to all interested students through general selling of tickets to students at a non-subsidised rate, to take effect 1st December 1993.
CRUICKSHANK-ROUTLEY NOMINATIONS

ResGC5/6
That the Cruickshank-Routley nominees by Guild financial members only before the close or nominations subject to the approval of the Cruickshank-Routley families.

COST OF CRUICKSHANK-ROUTLEY DINNER
GC019-23/2/05
"That the annual Cruikshank Routley Memorial Ball run at a neutral cost to the Guild."

EDUCATION

STAFF REDUNDACIES

99GC09/03
That the UWA Student Guild condemns the University of Western Australia for any moves attempting to force redundancies on academic staff in the department of Philosophy

GRADUATE MEDICAL COURSE

01GC03/??
That the Guild support a Graduate Medical Course in Western Australia at Public Universities.

UNIT OUTLINES

GC99-27/06/03
That Guild Council adopt the Education Council unit outline policy as Guild Policy.

NELSON REFORMS

GC80-27/05/03
That resolutions GM03-001 to GM03-005 be adopted by Guild Council

GM03/001
That the Guild take action to oppose any moves by the Federal Government or the University to remove student or academic representation on university governing bodies such as the UWA Senate. As the key stakeholders in the Higher Education system, students and academics have the right to have their voices heard at the highest level of university governance, especially in a climate of increasing fees and sweeping industrial relations reforms.

GM03/002
That the Guild takes action to oppose the introduction of the Higher Education Loan Program (HELP). Education is a public good, not a private benefit, and students should be encouraged to take on further studies, not deterred by the prospect of debt for life.
GM03/003
That the Guild takes action against domestic full-fee paying places in Australian universities. The provision of places for those with entrance scores far inferior to HECS-HELP cut off levels is inequitable and threatens to downgrade the standard of a university education.

GM03/004
That the Guild takes action against the imposition of time limits on government subsidised tertiary education. A university education should focus on a quest for knowledge, not moving people into the workforce as fast as possible. The method by which time limits are to be enforced is invasive and extreme.

GM03/005
That the Guild call on the University to guarantee that:
1. Course fees will not rise above the base HECS rate;
2. Domestic fee-paying places will not be introduced;
3. The University will not take part in the invasive Higher Education Information Management System (HEIMS) and will reject the time limits it imposes;

The students will take action against any moves by the University to implement any of the above reforms.

GM03/006 (amended by GC81-27/05/03)
That the UWA Student Guild condemn the Howard war budget which has increased military spending at the expense of funding for public education, health and welfare and condemns the Nelson Review which aims to shift the burden of the cost of education on to students.

This OGM calls on the UWA Guild to support the demands
1) Free education for all
2) No upfront fees
3) Defend our right to organise- No VSU, No AWAs

The UWA Student Guild to supports the action for a citywide action on Wednesday, June 4 with the above demands and encourage other student organisations (eg NUS, guilds and student unions) to join in the day of protest as well as other sections of the community in particular trade unions such as the Community and Public Sector Union (CPSU) and the National Tertiary Education Union (NTEU).

INTERNAL EDUCATION ISSUES

GC053-28/605
"That Guild Council reaffirms its determination to see UWA implement the Guild's recommendations made in the following reports:
• UWA Guild's Report into Issues of Assessment, 2005 prepared by Mathew Chuk, Guild Education Council President
• Anonymous Assessment, 2004 prepared by Susie Byers, then Guild President
• A paper Concerning the Transparency in Student Assessment Results, 2004 prepared by Andrew Thackrah, then Guild Education Council President"
ENVIRONMENTAL ISSUES

THE GUILD ENVIRONMENT DEPARTMENT

GC 90/65
There shall be an Environment Department of the Guild, which will be headed by a Department officer. The Department will be composed of the Officer, all voluntary student workers within the department, and all Guild members who attend the general meeting of the department.

The functions of the department will be to:

(a) represent students and clubs with environmental interests in the Guild structure;
(b) liaise with campus and off-campus environmental groups to establish a network of communication between these groups and the Guild;
(c) co-ordinate the organisation of Environment Week;
(d) implement Guild policy on the environment;
(e) make recommendations to Guild Council regarding policy, upon own initiative and upon request.

Effective use of resources, recycling of waste materials and use of recycled products where feasible, energy conservation and efficiency, and the maintenance of an ecologically viable and environmentally sensitive local landscape.

GC 94/4

1.0 PLATFORM

1.1 The Guild recognises that the state of the world's environment is an issue that directly affects every person and that the higher education system plays a dynamic part in forming and developing knowledge, research and technology. Further, that such knowledge is not neutral and cannot be isolated from the consequences it has for the environment and society as a whole. Moreover, that students as members of the wider society, potential workers and producers and consumers of knowledge be given access to democratic processes that allow them to critique what they learn and be active participants in developing more socially useful and environmentally conscious work practices, forms of employment, technology, research and study areas, etc.

1.2 The Guild condemns any use of research funding that results in environmentally corrosive products, strategies or policies. Further, the Guild urges funding be priorities in areas of research aimed towards developing alternative production processes and areas of employment, work practices, etc., that seek to reduce damaging effects upon the environment.

1.3 The Guild recognises that as environment courses that teach and encourage environmental conservation are not of economic priority, as outlined by DEET, and calls upon Federal, State and local governments to recognise the
importance of these courses and encourages the maintenance and extension of these courses.

1.4 Further, that courses that contain no environmental content, such as architecture, engineering and economics, etc., that contain no environmentally conscious content, be pressured to include an environmental component in their curricula.

1.5 From this curricula, the Guild supports the:

1.5.1 Lobbying of academic unions, staff associations, etc., to incorporate environmental awareness content within course curricula.

1.5.2 Students and student organisations working for the extension of democratic processes (that allow students to have input into the formulation of curriculum) by giving them access to whatever resources the Guild has available. Further, the Guild encourages the establishment of avenues to intervene into curriculum development by drawing up guidelines for such intervention.

1.5.3 Seeking of support from trade union and community groups for developing alternative areas of research into employment and production that take into account effects upon the environment, quality and levels of employment and quality of life.

1.6 The Guild recognises the importance of the inclusion of environmentally aware curriculum within teacher education courses. As future educators in society, such responsibility should be encouraged.

2.0 ACTION

2.1 The Guild shall actively encourage and support the establishment and operation of environment groups on campus. The Guild, where necessary and practicable, should provide an avenue for input by established environmentally sympathetic organisations.

2.2 The Guild will actively investigate ways of assisting the campus to become more environmentally sympathetic, including aspects such as bulk purchasing of recycled paper.

3.0 THE ROLE OF STUDENT ORGANISATIONS IN THE ENVIRONMENT

3.1 PLATFORM

3.1.1 The Guild recognises the need for environmental planning at all levels of the University community to:

(a) Represent student environmental concerns.
(b) Ensure environmental implications of resource use are incorporated in the student representative organisations’ decision making processes.
(c) Network with the Environment Officers from other campuses.

3.2 ACTION

3.2.1 The Guild will actively work towards the establishment of a National Environmental Charter which incorporates ecological considerations at all levels of university functioning.

This will include:

(a) Encouraging student organisations to establish Environment Officer positions within student organisations to actively address environmental concerns and liaise with students, staff and administration regarding environmental issues.

(b) A policy of complete freedom of information regarding research funding.

(c) Student and community input into research directions and curricula content.

(d) Full environmental considerations of buildings and grounds planning.

(e) Standards and guidelines for environmentally sustainable resource management.

(f) Setting targets with timetables to reduce levels of material consumption on member campuses.

(g) Adopting ethical investment and purchasing policies.

(h) Educating students regarding ecological issues.

3.2.2 Further that the Guild, in conjunction with other student representative organisations, will organise nation-wide campaigns in consultation with conservation groups to ensure that opportunities to achieve ecological sustainability are not pre-empted by political expediency.

RILEY COMPLEX

98GC05/9
That the Guild Council condemns any move by the University to build on the Riley Oval green space.

BUNNINGS

98GC05/11
That the Guild, its Subsidiary Councils and departments boycott the Bunnings hardware chain until it stops selling timber from WA’s old growth forests.

UNDERWOOD AVE BUSHLAND
00GC04/04
That Guild Council condemns moves by UWA to sell the Underwood bushland for development, and will campaign to prevent this sale.

EQUAL OPPORTUNITY

NON-DISCRIMINATORY GUIDE

GC 91/96
That Guild Council adopt the University’s "Achieving Non-Discriminatory Language" guide for all Guild publications & communications.

FINANCE

OVERDUE ACCOUNTS

GC 93/8
That all overdue accounts be reviewed by Guild Executive before legal action is taken and that, if requested by a student, their anonymity be guaranteed in these proceedings.

DOCUMENTATION OF FINANCIAL OBLIGATIONS

GC 93/9
That there be documentation for all student's financial obligations to the Guild in order to ensure that all students are fully aware of their financial obligations.

RISK MANAGEMENT POLICY STATEMENT

The Guild subscribes to three major risk aims:

1) We will act to provide reliable, efficient and cost effective services to students

2) We will manage our organization to ensure long term sustainability, to maximize value and to optimize the return to our stakeholders

3) At all times, we will manage our operations to ensure that our staff, students, customers and members of the public are only exposed to negligible risks to their safety

To be consistent with these aims, it will be our policy, so far as is reasonably practical, to act in a risk neutral manner. In other words, we will effectively identify risks, adequately control the risks, and where practical, transfer the risks to others outside of the Guild.

Our approach to risk management will be through a risk management framework where:

• Critical decisions and changes are to be subject to risk assessment
• We will undertake root cause analysis of all incidents which place our organization at risk and which infringe the aims above
• Periodically, at least annually, we will review this policy, the risks our organization faces and the control systems we require
• Performance will be measured

From the result of these measures and analyses we will strive to improve our systems.

This policy will be ultimately regulated by the Guild President and will be implemented by all staff and students. The Guild President will ensure that adequate resources are made available for this policy to be effective.

**GRADUATION CEREMONY**

**CHANGES TO GRADUATION CEREMONY**

**GC 91/100**
"That Guild Council, having noted the debate within the University regarding the annual graduation ceremony, is of the view that:

(a) The role of the Vice-Chancellor is significant, and as such the Vice-Chancellor should be accorded the role of presenting the Honorary Doctorates;

(b) The role of the Warden of Convocation should be maintained;

(c) The role of the Guild President should be upgraded by having the Guild President seated with the Chancellor, Pro-Chancellor, Vice-Chancellor and Warden of Convocation during the ceremony, and;

(d) Given that the University is a civil and secular institution, there is no need to include within the Graduation ceremony any prayer or other invocation of a religious nature.

**GUILD ACTIVITIES**

**CONTROVERSIAL ACTS**

**01GC04/06**
That future activities with the potential to be controversial be referred, before the decision is taken, to the rest of the Councillors (via email) for discussion.

**RALLIES & PROTESTS**

**GC020-23/2/05**
"That Guild Council endorse the Perth leg of the International Day of Action against the War in Iraq, that will be held on the 2nd anniversary of the invasion March 20, as well as the Perth Social Forum that will occur in conjunction with the protest in Fremantle from the 18th to the 20th March."

**GC021-23/2/05**
"That Guild Council condemns the police brutality shown against UWA student protestors at a recent anti-war protest in the city."

**GC022-23/2/05**
"That Guild Council express its solidarity with protestors Mark Kojan and Ben Cavali who were arrested. Guild Council reaffirms its support for the right of all to protest peacefully and for freedom of speech."

**RALLIES**
**GC034-27/4/05**
"That Guild Council endorses the Mayday rally, on May 1st 2005 at Fremantle Esplanade, and encourages its members and staff to participate."

**GC072-27/7/05**
"That Guild Council condemns the police violence against students present at the Nelson education action on the 30th of June and the Queer anti-VSU action on the 8th of July."

**GC074-27/7/05**
"That Guild Council supports the students arrested at the Nelson education action of 30th of June and the Queer anti-VSU action on the 8th of July in defending their charges and any individuals or collectives wishing to pursue formal complaints."

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**GUILD ADMINISTRATION**

**ADMINISTRATIVE RESTRUCTURING**

**GC 90/31(i)**
The Guild administrative structure should be clearly accountable to Guild Council, while delivering the maximum service to students in the most productive manner possible. The structure should be stable enough to ensure continuity of service to students and continuity of employment for Guild employees.

**SELECTION OF STUDENT REPRESENTATIVES POLICY**

**GC 91/46**
That the draft Student Representation on University Committees policy, Discussion Paper 8/91, be adopted as the Selection of Student Representatives Policy of the Guild.

**AIMS**

1. To enact Executive Resolution 97/91 of 21 March 1991 (ratified by Guild Council 8 April 1991) recommending such a policy.
ii. To establish guidelines to be used by Guild Council and Executive when nominating Guild and student representatives for membership of University committees and other bodies.

1. QUALIFICATION FOR NOMINATION

1.1 must be a Guild member or an employee of the Guild.

1.2 must be an elected student representative or an employee of the Guild if a Guild representative is required.

1.3 must possess skills, or be willing to undertake training, relevant to the work of the committee.

1.4 Equal opportunity criteria must be observed when drafting specific requirements for qualification.

2. NOMINATIONS

2.1 Nominations will be made by Guild Council unless time requirements necessitate Executive making the nomination.

2.2 A nomination made by Executive will be subject to later ratification by Guild Council.

2.3 Nominations must be made in writing and be recorded in the digest of correspondence.

3. SELECTION

3.1 The selection process should be open, broad and democratic, and take into account Equal Opportunity criteria.

3.2 Applications will be called for by way of a public notice, published either by poster or in a Guild publication or both. Such notice should clearly state what the Committee is, what the qualifications for nomination are, when the closing date for application is, and where applications are to be made.

4. APPOINTMENTS

4.1 Appointments shall be made on the authority of Guild Council, and are not to be considered as "rewards" to be allocated at the discretion of any particular Guild office bearer or other student representatives.

4.2 Appointments must be minuted, and will not have any effect until such a duly made minute of an appointment by Guild Council or Executive is made.
4.3 Guild Council may revoke any appointment provided that the appointee is notified in writing beforehand and given an opportunity to address a motion of revocation at the meeting the motion is being debated at.

5. REPORTING

5.1 All appointees are required to provide an annual report to Guild Council regarding their participation on the committee to which they are appointed. Such a report should, among other things, discuss all issues of special relevance to the Guild or student body discussed by the committee.

5.2 Annual Reports should be addressed to the Guild Secretary, and should be lodged with the Presidential Division in time to be tabled at the November meeting of Guild Council.

5.3 Copies of the Reports should, once accepted by Guild Council, be passed on to the Guild Media Officer for inclusion in the Annual Report of the Guild.

GUILD REPRESENTATIVES - STUDENTS WITH DISABILITIES COMMITTEE

ResGC4/11
That the Welfare Officers be the Guild representatives on the Students with Disabilities committee.

GUILD PRESIDENT’S SALARY

ResGC2/10
Any adjustments to Guild President’s salary to be tabled to Guild Executive.

INFORMATION OFFICER

GC046-25/5/05
"That following the day of Guild Council the Information Officer will circulate via email, a list of carried motions of Guild Council, without movers and seconders to Guild Council, which will, if no dissent is noted within twenty four hours be then published in the next Silver Guilder."

GUILD COMMITTEES

SECRETARIAT

0111GC/03 [Amended by 231GC28/11/03]
That a member of each Guild Committee take minutes at each meeting of the committee (not required to be the same member each time). That the minutes be then filed in Guild Administration and ratified by that Committee, and that any resolutions be included in the Guild Council resolutions list.

**ADVERTISING VACANCIES**

**97GC7/21**

That the Information Officer create some advertisement in the Silver Guilder, Pelican and posers around campus advertising vacancies available for ordinary students on Guild committees, to be elected at the next Guild Council meeting.

**GUILD DEPARTMENTS**

**ESTABLISHMENT OF GUILD DEPARTMENTS**

**GC 90/55 (amended)**

(i) That Guild Council accept the establishment of Guild Departments.

(ii) That the Postgraduates Department, the Women's Department, Mature Age and Part Time Students (MAPS) Department, International Student Service (ISS), Sexuality Information Department (SIDS), Social Justice Department (SJD) and the Environment Department be accepted as official Departments of the Guild.

**GC 90/66 (amended)**

That, in order to promote continuity, encourage participation and generally ensure the good government of the Guild, Guild Council hereby recognises the need to establish departments of the Guild.

A Department is any association of students constituting a voluntary section of the Guild which provides specific services to members of the student community, and which facilitates awareness, debate and lobbying for a special need within the Guild and University.

The functions of a Department are:

1. To monitor the Guild and the University commitment to meeting the needs of a particular issue, and ensure a reasonable awareness of this commitment on campus.
2. To assist the Guild in its representation of students on a particular issue.
3. Facilitate representation through orientation programs to encourage new students to participate in the Department.
4. Provide clear long term planning to ensure continuing representation and advocacy by the Department.
5. To evaluate current practices on campus and recommend appropriate policy through submissions to Guild Council, and articles in Pelican, and carry out appropriate action, to improve identified inadequacies.
The roles of a Department are:

1. To have speaking, but not voting rights, on Guild Council; and to regularly provide a written report to it on the activities of the Department. The delegate to these meetings should be the Department Officer or his or her duly authorised nominee."

2. To be a voting member of, and to regularly report to, Public Affairs Council and Education Council. The delegate to these meetings should be either the Department Officer or accredited nominee.

3. To present a report to students in Pelican, as part of the Department News section, and to contribute as appropriate to Silver Guilder on its activities. Department Officers should provide these for the Education Office Department Co-ordinator.

4. To provide an Annual Plan of activities for the following year, to be presented to Guild Council.

5. To provide a report for the Guild's Annual Report on its activities for that year.

6. In conjunction with the Department Co-ordinator, to prepare a Department Handbook outlining the Department's role and services. Relevant Department procedures should also be compiled in the Department Procedure Booklet.

7. To liaise with relevant campus and off-campus groups to establish a network of contacts and communication between these groups, and report back about joint efforts through Guild Council, Public Affairs Council and Education Council.

8. To co-ordinate the organisation of a relevant Guild Awareness Week, and to participate in Orientation Day and Guild Services Week activities.

The election of a Department Officer shall be conducted by the Guild Election Committee. A Department Officer shall be elected in a democratic manner. The electorate for each Department will be clearly defined in the Regulations dealing with each Department. The Executive Committee can be elected at the General Meeting or at a subsequent meeting, and must at least consist of a Secretary, a Treasurer, and a Deputy Department Officer. Only Guild members can be elected as a Department Officer or serve as an Executive member. Guild members are those enrolled students who have paid their Guild fees. Conscientious Objectors cannot be members of Departments or benefit from any of their services. Non students can be a member of a Guild Department if first they become a Guild Associate.

**HIRE OF TABLES**

**97GC7/20**

That Guild Departments and Subsidiary Councils be able to hire tables and chairs from Guild Catering for activities held during the day at no charge. (This excludes activities such as Orientation Day and other club days.)
GUILD FEES

GUILD FEE INCREASES

That future increases in Guild membership rates, exclusive of CPI increases, have to be passed by Guild Council.

GUILD FEES FOR OFF-CAMPUS STUDENTS

ResGC4/16
That this Guild Council support in principal a lower Guild Fee for off-campus students.

FEE COLLECTION

01GC04/07
That the Guild Council endorse fees collected by the Guild and controlled by students, as opposed to a fee collected and distributed by the University.

HONOUR BOARDS

RECOGNITION

ResGC5/7 [Amended by 231GC28/11/03]
That the Guild President, Societies Council President, Education Council President, Public Affairs Council President, Treasurer, Women’s Officer and Pelican Editor, even if they do not complete their term in office, be recognised on their respective honour boards.

INDIGENOUS AFFAIRS

RECONCILIATION

97GC???
That the Guild Council supports reconciliation as defined by the Council for Aboriginal Reconciliation and that the UWA Student Guild is committed to furthering the reconciliation process.

INTERNATIONAL STUDENTS

INTERNATIONAL STUDENTS

GC 90/40
The UWA Guild of Undergraduates recognising that overseas students form an integral part of the campus community, and recognising that overseas students have special needs within that community, supports better funding and more equitable access for overseas students within the University of WA in particular, and within Australian higher education in general.
LIGHTING ON CAMPUS

SECURITY
GC 90/5
That Guild Council pressure the necessary authorities within the University to improve the security situation on campus, specifically the low levels of lighting.

MARKETING

GUILD SPONSORED EVENTS

GE 90/77
That Guild Council, Guild Executive or the relevant Subsidiary Council or Committee be the only bodies with the power to authorise Guild sponsored events, in order to stop the practice of self aggrandisement of individual members of the Guild through the unnecessary, personal authorisation of Guild events.

DIRT SHEETS PRODUCTIONS

ResGC5/13
That the Guild will not accept responsibility for any dirt sheets productions or the cost of cleaning them up, but fully supports the University in taking action against any individuals caught.

MEDIA

ADVERTISING IN GUILD PUBLICATIONS

Recognising that the Guild has a responsibility to ensure the best business for Guild Services possible, the Guild will withhold the right to refuse advertising space for business that will effectively undercut our own.

Recognising our wide ranging audience with a range of tests and ideals, the Guild will take into account the graphics of any advertisement before publishing it, and withhold the right to request a change of layout or refuse to publish it on the ground of its offensive nature.

JOB VACANCIES

ResGC5/1 [Amended by 231GC28/11/03]
That all casual Guild job vacancies be advertised in the Silver Guilder and Pelican where practicable.

PUBLIC COMMENT
ResGC98/16
That only elected representatives speak on student issues.

GUILD MEDIA POLICY

GC4/01??? [Amended by 231GC28/11/03]
1) Media training specifically tailored to the needs of the Guild and undertaken by student representatives and key staff to improve the understanding of the media function and build confidence in dealing with the media ($850 per person). Under no circumstances do staff members make comment to media on behalf of the Guild. People to undertake media training:

* Guild President
* Education Council President
* Managing Director
* Activities Officer

2) Policy be developed in a written form outlining the Guild's official Code of Conduct to be observed when dealing with the media

3) Focus on proactive media strategy beginning with formalized ongoing communication between Guild Office Bearers, Guild Executive and Guild Staff regarding;

* Upcoming Events
* Issues of political significance
* Other items of media interest

MEETINGS

GUILD COUNCIL RESOLUTIONS

ResGC4/10
That the working day after the Guild Council meeting the Information Officer produce an action list of all motions passed to be distributed to Councillors and all relevant staff.

MOBILE PHONES

ResGC5/15
That the Guild Council policy be that no active mobile phones be brought into Council Meetings.

MINUTES

GUILD COUNCIL MINUTES

ResGC10/7
That Guild Council minutes be included in the Guild’s Internet home page.

00GC05/02
That the Guild Administrator include in the minutes of the Guild Council meetings all motions put, and the sentiments of individual Councillors

N.U.S

FUTURE NUS TRAINING CONFERENCE DELEGATES

GC 91/14 [Amended by 231GC28/11/03]
That the Education Council President is automatically authorised as a delegate to NUS Education Conference and that the Women’s Officer is automatically authorised as a delegate to NOWSA, but that all other delegates to these conferences are to be appointed by Guild Council.

NUS TRAINING CONFERENCE

GC 93/7 [Amended by 231GC28/11/03]
That the UWA Guild budget for no more than:

- 2 delegates to NUS Education Conference
- 2 delegates to NOWSA

Subject to Guild Council approval.

MATERIAL

98GC12/5
The UWA Student Guild believes NUS should produce material without dates for annual events so material that arrives late can be utilised.

RECOMMENDATIONS TO DELEGATES

0102GC/01
That the Guild Council recommends to UWA’s NUS delegates, on a state and national level, to oppose all efforts to donate funds to any political organisation involved in the Middle Eastern conflict; or an organisation specifically designed to provide financial support to a party in the Middle East conflict.

PARKING

GC 90/58
That the Guild of Undergraduates condemn the Subiaco City Council for restricting parking along Hackett Drive East and Car Park to three hours and take the appropriate measures to communicate this condemnation to the City Council and request that they reverse their decision.

TRANSPORT & PARKING POLICY
GC 91/45
That the draft Parking Policy, as attached, be adopted as the Transport and Parking Policy of the
Guild.

TRANSIT PORT POLICY
1.1 PREAMBLE
How students get to and from campus has been an issue that the Guild has dealt with since its
inception.

In the First Annual Report of the Guild of Undergraduates presented on 17th April 1915 by the
Honorary Secretary Mr J.G. Robertson, it was reported that the "efforts of the Council to further
the common interests of students were marked by great success" this was in spite of the
"outbreak of War, a drought and consequent unemployment." A success listed in the report was
that "the Commissioner of Railways promised that a Shelter Shed would be erected at the end of
the Crawley Tramline before the coming winter."

In the years since both student transport and parking have continued to be issues of major
concern. Responses to the "1990 University of Western Australia Guild of Undergraduates
National Student Survey" show that 65% of students who drive to University feel that parking is
inadequate, only 8% feel that it is in any way adequate. While these results only go to prove a
point that was already clear - that parking is a problem - they also reveal other trends:

- Only 17% of students use methods other than cars to get to University.
- Full time postgraduate students are less likely to drive than any other student group on
  Campus.

In an attempt to provide further information on the issue of parking the Guild has included in the
1991 student survey a number of questions that will provide information on preferred policy
options, and transport and parking expenditure.

The Guild can, and has achieved much with regard to parking. Our lobbying has resulted in the
Stirling Highway pedestrian underpass and cycleways along the busy stretches of road around
campus. In recent years the Guild has found itself reacting to the initiatives of other parties
concerned with parking. In 1990 the Subiaco Council placed a three hour parking limit on
Hackett Drive. In response the Guild coordinated the "Parking Action Group" seeking to
mobilise students on the issue of parking. These events have led the Guild to adopt this policy
which seeks active involvement in the planning processes of concerned parties to achieve the
best for our members.

The Guild of Undergraduates will campaign to protect the rights of students who have to drive.
We aim to ensure that parking is available to students who have no other means of transport.
Students must have this choice available to them in light of:

- The distance that many travel to and from University.
- The minimal financial support from sources such as Austudy mean that many find it necessary to actively seek employment outside study hours. Cars represent the only methods of transport available to jobs and home after study.

Combined with efforts the Guild will encourage students to use alternative means, other than cars, of getting to University. As the numbers of students using these alternative methods of transport grow suitable facilities must be provided for them.

**Implementation**

1.1.1 The Guild, while accepting the difficulties associated with providing parking, establishes as a basis of our policy the protection of student's access to parking facilities at the University that are affordable, adequate, and safe. This will underlie our actions at all levels.

1.1.2 The Guild will oppose any actions by the University that make the use of alternative means of transport to campus less appealing.

1.2 **PARKING FEES**

The Guild believes that the adoption of a "user pays" policy in place of the current permit parking system, will result in inequitable access to parking facilities. Potential problems resulting from the adoption of a user pays policy include:

- Only wealthy students will be able to drive to University, yet it is the financially disadvantaged students who require their cars to get to and from casual employment outside contact hours.

- The cost borne by the car park user will, for the foreseeable future, be cheaper than for parking in the city. The current situation where members of the public are taking advantage of greatly reduced parking fees is indicative of the problems that uncontrolled access on a user pays basis creates.

User pays does not equate to equitable access.

**Implementation**

1.2.1 The Guild will seek to have introduced a parking permit available to all students living in suburbs that are inadequately serviced by public transport. The permit would represent nothing more than a right to look for a parking space in a University controlled area.

1.3 **EDUCATING STUDENTS**

The Guild of Undergraduates acknowledges that the use of cars by students:

- Further worsens the already untenable parking situation.
- Contributes to financial strains on students and the University.
- Has adverse affects upon our environment.
While recognising its role as representative of student interests at The University of Western Australia, the Guild accepts its responsibility to inform students of actions that they may be take to alleviate the parking problem. As pointed out above responses to the 1990 student survey show that only 17% of students use transport other than cars to get to University - the number of students using alternative methods of transport must increase.

**Implementation**

The Guild will institute the following programs over the coming academic years to inform students of alternative transport methods that can be used to reach campus.

1.3.1 An on going campaign to encourage students to use alternative methods of transport to cars including:
   - Bicycles
   - Public transport
   - Car pooling
   - Motorcycles, Scooters and Mopeds

1.3.2 The Guild will include information about parking, and alternative means of transport to cars in a direct mail out to our members. Such a mail out may include the following information:
   - Postcode targeted bus timetables.
   - General promotional material that would outline alternative methods of transport.
   - Postcode targeted applications to become part of a car pool in the relevant area.

1.3.3 The running of a Parking information booth over three days in each semester outside the Refectory.

1.3.4 While encouraging students to use alternative methods of transport we will provide them with information on the safety and traffic regulations associated with the use of these methods of transport, as an example the Guild will run a "Legs Rule" campaign to ensure cyclists give way to pedestrians on campus (refer to paragraph 1.8.5.).

1.3.5 The compiling of a guide on how to get to and from campus. This guide will be included in the Guild's Orientation pack for students enrolling at the University for the first time in 1992. It will also be available throughout the year for general circulation.

**1.4 PARKING AND TRAFFIC ADVISORY GROUP**

The Guild of Undergraduates is committed to on going communications with:

- The University of Western Australia.
- The City of Subiaco and other municipalities that may through their actions affect the situation.
- Transperth.
- Department of Planning and Urban Development.

**Implementation**
1.4.1 Currently the PARKING AND TRAFFIC ADVISORY GROUP advises the Vice-chancellor on changes to University parking policy. In its current form the Group consists of the:

- Deputy Vice-chancellor (Chairperson)
- Registrar
- Vice-Principal Finance and Resources
- Landscape Architect

With the power to co-opt other members.

The Guild believes that this Group should include representation from the Guild of Undergraduates and representatives from the Subiaco City Council and Transperth on an invitation basis.

1.5 PLANNING INPUT

The Guild of Undergraduates will work to achieve input into the long range planning processes associated with the issue of parking at The U.W.A.

Implementation

1.5.1 Achieve influence through representation on the Parking and Traffic Advisory Group, and negotiation with the other groups that may not be represented on this committee as required by this policy.

1.5.2 Creation of a relationship whereby we can communicate and have input into the decision making processes of the Subiaco City Council. As such we shall seek a written undertaking from the Subiaco City Council to ensure that this is achieved, and that the Guild is part of any decision reached on parking that affects students.

1.6 THE UNIVERSITY OF WESTERN AUSTRALIA

Currently the revenue raised from parking fees, permits and infringements is spent on the administration of parking facilities on campus.

In light of the financial demands associated with studying the Guild cannot condone the use by the University of parking permit fees and parking fines as methods of revenue raising by the University. The ultimate result of such a policy will be that wealthy students only can afford to drive to University. In many cases it is the financially disadvantaged students who require their cars to get to and from casual employment.

The majority of students driving to the University now use ticket parking facilities for which they are charged $1.20 per day. Staff purchase either a Green or Red Permit for $80.00. This allows relatively easy access year round to areas reserved specifically for their use. The cost to staff of driving to University equates to 30c per day.

In addition to the amended structure spoken of for the Parking and Traffic Advisory Group the Guild will engage in discussions with the University to achieve the following changes to the University's Parking and Traffic policy.
Implementation

1.6.1 The Guild will lobby the University for the ultimate adoption of a "needs" tested allocation of parking permits. Local governments in municipalities where parking is scarce require justification for the issuing of residential permits. The Guild feels that ultimately the University should examine the introduction of a similar needs tested allocation of parking permits.

1.6.2 The Guild will act to ensure that parking fees charged by the University for students are reasonable. The Guild will fight increases in parking fees.

1.6.3 The Guild will seek an increase in the fee charged to members of University staff to an amount closer to the real cost of providing parking facilities. Such an increase will ensure a more equitable distribution of the costs of parking between the waged versus the un-waged members of the University community.

1.6.4 The Guild will also seek the adoption of postcode criteria currently applied to students by the University in the issuing of staff permits.

1.6.5 The Guild will work toward making all Postgraduate students automatically eligible for Staff-Green Parking Permits, allowing them the benefits of administrative staff parking. Such access to parking facilities is necessary in light of the long hours they are on campus monitoring their research which in turn requires a degree of flexibility facilitated by ease of parking. The fact that full-time postgraduate students are less likely to drive to University and that many are already eligible for Green Permits in their positions as tutors and lecturers means that such an action would have only a limited effect on the number of cars on campus.

1.6.6 The Guild will work toward gaining priority parking for car pool cars.

1.6.7 The Guild will campaign to ensure that no car park is devoted exclusively to pay parking. The Guild believes that each car park should be a mix of pay and permit parking, ensuring more equitable access to limited parking space on campus. As the various Departments and schools are spread across campus and car parks tend to be used in a "regional" manner it is unfair that only some staff and students are able to get ready access to permit parking.

1.6.8 The Guild will seek the cooperation of the University in our attempts to have clearer sign posting of car parks.

1.6.9 The Guild supports the University's policy to discontinue the construction of temporary parking facilities in favour of building car parks identified as permanent facilities.

1.6.10 The Guild supports the University's plan to increase parking facilities off, but within walking distance of the campus.
1.6.11 The Guild will work with the University to gain the recognition of the cities of Subiaco, Nedlands and Perth and that of the State Planning Commission on two points:

(a) That the University campus is a cultural and environmental asset to the wider community and as such should be "green space" whose grounds are there for the appreciation of the wider population.

(b) The Guild does not support the University's policy of widening Hackett Drive. The Guild favours having the campus recognised as an extension of the foreshore. The Guild feels that by making Hackett Drive into a major traffic route those responsible are alienating the campus from the river, and in light of 1.5.5(1), the public who use the foreshore from the campus.

(c) The Guild supports the University's stand that the campus must not be allowed to become reminiscent of a "suburban shopping centre."

1.6.12 The Guild supports the University's plan to establish a satellite parking facility at the Shenton Park Research Campus linked to Nedlands by a shuttle bus service, accepting the long term nature of this proposal. If such a facility is provided it should link the Shenton Park train station, the QEII Medical Centre, and existing bus stops through Subiaco and Shenton Park. Currently students using public transport in these areas must catch a service into the city and then use a bus service to University.

1.6.13 The Guild supports any efforts by the University to improve internal traffic flows and access to buildings on campus providing that valuable parking space is not sacrificed in the process.

1.6.14 The Guild supports efforts by the University to confine all vehicles to the external boundaries of the campus and as such will restrict Guild vehicles to only essential penetrations into the inner campus and encourage the trolleying of goods between buildings.

1.6.15 The Guild supports any effort by the University to employ both removable and fixed traffic obstructions to return the inner campus to pedestrians providing that reasonable vehicular access to Guild buildings and those in which Guild services are located is maintained.

1.6.16 The Guild will seek recognition from the University that in the long term multi-storey parking facilities will have to be constructed to provide parking facilities on campus. The provision of these facilities must be planned for.

1.6.17 The Guild will lobby the University for 10 minutes parking bays near to the entrance of each Faculty for the convenience of mature age and part-time students.

1.7 LOCAL GOVERNMENT
The Guild will work with municipal bodies that have influence over the parking situation, namely:

- Subiaco City Council
- Nedlands City Council
- Perth City Council

Municipal organisations provide bus shelters and cycleways. A major problem for students using public transport is the limited shelter from the climate at the major stops servicing campus. More particularly students must queue regularly in long lines exposed to the elements.

**Implementation**

1.7.1 The Guild will act to ensure the construction of more suitable shelters in the following positions:
- On the corner of Stirling Highway and Winthrop Avenue out the front of Currie Hall (heading towards Perth).
- On Stirling Highway in front of St. Columba and St Catherine's College (heading towards Perth).
- On Stirling Highway at the Underpass (heading towards Fremantle).
- On Hackett Drive, outside Entrance No. 2 (heading towards Perth).
- On Hampden Road in front of the Nedlands Campus and Kingswood College (heading towards Perth).

1.7.2 The Guild will also act to ensure that suitable bus shelters are provided at other stops in proximity to the campus encouraging students to make use of bus services.

1.7.3 The construction of such shelters should take into account the aesthetics of their environment and provide shelter in what can be quite windy conditions. The Guild will examine the possibility of running a design competition in conjunction with the Architecture Faculty to get student input in the construction of these bus shelters.

1.7.4 The Guild will inform students of the established cycle way system in the areas surrounding campus.

1.7.5. Where such cycleways do not exist we will lobby for the linking of U.W.A. campus with the following Westrail train stations:
- Subiaco.
- Shenton Park.
- Karrakatta.
- Claremont.

1.7.6 The Guild will pressure the Subiaco City Council to honour its pledge to make the maximum standing time on Hackett drive 4 hours and **not** the three that it currently is.

**1.8 PUBLIC TRANSPORT**
The Guild will endeavour to inform students how they can use public transport to reach campus. In 1990 the Guild arranged for Transperth to supply and maintain an Information Stand in the Guild's Newsagency. Further efforts will be made to cultivate cooperation with Transperth.

Students shy away from the use of public transport because of its inconvenience, this largely unwarranted perception needs to be overcome. A major problem facing students who reside in the northern corridor is the termination of northern suburb bus services at the Wellington Street Bus Station, resulting in inconvenience associated with getting to St. Georges Terrace, where services linking the city with the University depart. The opening of the new central bus station will only exacerbate the situation as students will be required to walk further.

**Implementation**

1.8.1 The Guild will lobby to ensure that consideration is given in University planning to the future needs of public transport links with the campus.

1.8.2 The Guild will cooperate with the University to ensure that coordinated attempts at improving public transport services to the campus are made. The Guild will ensure that where suitable joint approaches will be made to the relevant people on behalf of the University and the Guild.

1.8.3 The Guild will seek the cooperation of the University in an attempt to have Transperth establish a bus service travelling along the proposed route:

- Wellington Street Bus Depot - the soon to be opened Central Bus Terminal - Mounts Bay Road - The University of Western Australia (along Fairway, Princess Road and Hackett Drive) - QEII Medical Centre - Thomas Street - Princess Margaret Hospital - Wellington Street - Wellington Street Bus Depot.

1.8.4 The Guild supports any effort made to better utilise the Swan River as a mode of transport, subject to strict environment and safety provisions. The Guild will make submissions in an effort to ensure that both major political parties adopt this as an element of their transport policies. The Guild would like to see the introduction of ferry services linking Matilda Bay with South Perth and the City, and even other riverside suburbs.

1.8.5 The Guild will work with Transperth to ensure students know of all bus routes that service the campus.

1.8.6 At present travelling from Perth city to the University of Western Australia involves travelling through three fare Sections. The Guild will lobby Transperth in an attempt to get them to have the University campus included in Section 2. This would mean having the boundary of Section 2 extended from the old Crawley Baths to the corner of Hampden Road and Stirling Highway including all colleges and Nedlands Campus. In monetary terms this will mean a drop in fares from $1.10 to 65c. A 65c fare does not allow return travel, the minimum fare charged for such travel is $1.10. Students
who do not wish to travel again within two hours would therefore have to pay only 65c, or 40c with a Transperth Concession Card.

1.8.7 The Guild will lobby Transperth to increase the services offered at night, in particular to ensure that they coincide with the closing of the library. The Guild will also endeavour to ensure that such late night services include a loop around campus.

1.8.8 The Guild will seek earlier and more regular services on the public holidays that University is open. Alternatively we will seek a guarantee that parking restrictions will be suspended on public holidays.

1.9 CYCLING
An alternative method of transport that the Guild will promote is cycling. Apart from the fact that cycling has become increasingly popular in recent years it provides a relatively cheap, environmentally sound and healthy method of transport. A further advantage is that cycles can be used as on campus transport.

The Guild accepts that there are a number of problems associated with encouraging the use of bicycles on campus. The Guild accepts its responsibility to inform prospective and existing cyclists of these.

Implementation
1.9.1 Work with the Uni Bicycle Club to raise awareness concerning the issues associated with riding a bicycle.

1.9.2 Information concerning basic information on maintenance procedures, safety and traffic rules pertaining to the use of bicycles will be included in the Guild's guide on getting to and from campus.

1.9.3 The Guild should publicise existing cycle way links with the campus as a specific route of riding safely to University.

1.9.4 On the issue of bicycle safety and traffic regulations contact should be kept with the Police Departments "Bicycle Safety Division" who are able to provide advice and information on riding bicycles.

1.9.5 The Guild will assist the University in any "Legs Rule" campaign on campus. If the Guild encourages more students to ride to University we should expect proportionate increases in the number of cyclists, we must therefore commit ourselves to the running of an annual "Legs Rule" campaign to ensure pedestrians are given the right of way.

1.9.6 A problem associated with the riding of cycles on campus is bicycle theft. The Guild is currently examining options that it can pursue to deal with this problem.
1.9.7 In 1982 a feasibility study was made into establishing a "Guild Cycle shop." The Guild will examine the extension of services offered to our members to include a "Guild Cycle Shop."

1.9.8 The Guild will work with local municipalities, the University and cyclists to ensure that safe entry and exit points are provided on campus for cyclists. Traffic obstructions placed at the T-junction of The Avenue and Hackett Drive have resulted in a dangerous situation for cyclists. Many cyclists choose to travel through Nedlands along Warratah Avenue, and Princess Road rather than using Stirling Highway. The installation of the traffic island means that cyclists are no longer able to cross easily and enter the campus.

Safe entry and exit points will require changes to both sides of the road. Such points are required at the:
- Entry to Car park 23 combining with the proposed pedestrian facilities at this point.
- Main entry to the University whether this be at the T-junction of Winthrop Avenue and Stirling Highway, or access through the pedestrian underpass.
- Lawrence Wilson Art Gallery coming off Fairway.
- Southern end of campus for cyclists crossing Princess Road to travel along The Avenue, near the Department of Human Movement.

1.10 PEDESTRIANS

While the campus is an aesthetically pleasant environment for pedestrians there are several changes that must be implemented to ensure that the campus is safer for those that choose to walk to University, or walk around it in the course of their attendance.

Implementation
1.10.1 The Guild appreciates the University's efforts to improve the quality of lighting on campus. Greater efforts must be made toward addressing the fundamental issue of pedestrian safety in favour of the decorative lighting of trees and gardens.

1.10.2 There is an increasing need to address the problem of traffic coming off Mounts Bay Road and entering Hackett Drive. The structure of the bend only encourages drivers to increase speed and travel down Hackett Drive. People using Car park 23 literally risk their lives crossing Hackett Drive. They are dissuaded from crossing Hackett Drive further south by the grade separation of the path from road level and instead cross at the entrance to the car park, dangerously close to the bend. While appreciating the prohibitive costs associated with changing the structure of the bend the Guild would like to see the installation of:
- A give way sign at the point of merging traffic
- A sign warning motorists that pedestrians will be crossing after the bend.
- A cross walk at the entrance to Car park 23.

1.10.3 There will be close to 1 000 students based at the Nedlands Campus of the University. The basing of the Faculties of Architecture and Education, and the Department of Fine Arts at the Nedlands Campus means that many students will be required to make regular trips to the University Art Gallery, in addition to their regular trips to the main
In the long term the Guild believes that the best pedestrian facility would be the provision of a pedestrian underpass. The installation of a pedestrian underpass could be undertaken as part of the planned upgrading of the Stirling Highway, Broadway and Hampden Road intersection which the Guild has been informed is planned for in the next five years. The construction of a grade separated pedestrian path along Stirling Highway represents a stop gap measure.

1.11 CAR POOLS
In 1990 the Guild made tentative efforts to establish car pools. These efforts were directed at collecting expressions of interest in the establishment of car pools through a poster campaign and advertisements in student publications. One enquiry was received.

Clearly this approach was unsuccessful. Possible reasons for this include the timing of the attempt being late in the year close to second semester exams, and the need for more specific targeting of approaches, that is perhaps approaches on a regional basis through direct mail would be more successful, as this may also overcome the problem of student apathy.

Implementation
1.11.1 In 1991 the Guild will make concerted efforts to establish car pools. Such attempts will be targeted primarily at students living further from campus. Such students will be more likely to attend campus for extended periods, further more the costs associated with the distance from campus will make cost sharing more attractive.

1.11.2 While appreciating the difficulties associated with such a policy the Guild should enter into discussions with the University about creating a parking permit specifically for vehicles that carry three or more people. Such permits would have to allow access to a favourably placed car park, for example Car Park 4, thus encouraging students to form car pools.

1.12 MOTORCYCLES, SCOOTERS & MOPEDS
Another method of alternative transport that could be encouraged is the use of motorbikes, mopeds or scooters. In light of the fact that such methods of transport are again cheaper, more efficient and less environmentally damaging the Guild should encourage students to consider these as transport options.

Implementation
1.12.1 Informing students about issues related to driving a motorcycle to University.

1.12.2 Lobby the University to increase the amount of undercover parking for this mode of transport.

1.12.3 Bring suppliers of motorcycles, scooters and mopeds onto campus to show their products, during the Guild Market Day.

1.12.4 Work with the Police to inform potential and current drivers of motorcycles of the safety measures that should be taken when riding bikes.
1.12.5 At present motorcyclists are not required to apply for parking permits only to park in motorcycle bays. Students should be made aware of this in any campaign.

**PELICAN**

**PELICAN ARTICLES**

**GC 90/10**
That articles submitted for Pelican not be subject to editorial comment which changes the meaning/or intent of the article.

**0106GC/03**
That a space be made available in each edition of Pelican for the exclusive use of Guild Departments to disseminate information. If Guild Departments have not submitted material by the deadline for all book material set by the Pelican editors then the space shall be used as the editors deem fit.

**PELICAN EDITOR**

**ResGC5/11**
That the Pelican Editor, while Editor, is ineligible to run for Council.

**POLICY**

**ADOPTION OF POLICY BOOK**

**GC 68/507**
The Guild Policy Book be compiled at the end of each year and handed to the next Guild Council.

**GC 71/90**
Where Referenda carried out by the Guild are inconsistent with existing Guild Policy, then that policy shall be deemed to have been rescinded to the extent of the inconsistency.

**GC 80/147**
That the Guild Secretary be responsible for the keeping of a Guild Policy Book which shall be indexed.

**GC 80/24**
That this Guild Council reaffirms the right of students to control their own affairs.

**GC 80/47**
That this Council affirms the right of students to adopt policies on social and political issues.

**POSTER POLICY**
0106GC/01

**ROTUNDAS**

- Space on rotundas is of a premium. Posters will be put up according to the following guidelines. Space permitting.
- Clubs are permitted to have 1 A0 size poster, or 2 A1 posters or 5 A3 10 A4 posters per rotunda. Other organisations will be allowed the same, space providing.
- Guild events and Guild Clubs have priority on rotundas. Other organisations posters will be allocated space, if available.
- Posters will be placed on rotundas by Guild Activities every Friday. Organisations wishing to be in the poster run need to have their posters to the Activities Officer by 4.30pm Thursday for the following mornings poster run.
- While all effort is made to put up all posters provided, sometimes the quantity exceeds the space available. Therefore, it is possible that not all your posters will go up. Any unused posters will be returned to the Activities office Friday afternoon. You may collect them the following week. Any posters not collected by the following Thursday will be thrown out.
- Any unauthorised fly posting on the rotundas will be removed and the organisation responsible may forfeit the right to use rotundas in future.

**POSTERS IN GUILD AREA**

- Only Guild and Guild affiliated clubs may poster around the Guild area. No outside organisation may poster in this area.
- All club posters must have the Guild logo on them. A Guild logo can be obtained from Student Centre reception.
- All posters without a Guild logo or stamp, will be removed and the organisation responsible will be charged for their removal.
- Any posters that the Activities Officer deems could contain any defamatory, sexist, racist or homophobic material will, before display, be approved by Guild President and/or Education Officers.
- Posters may be placed on all pillars of the Guild Building and walls of the Guild Village. Also the notice boards around the Guild.
- No posters permitted to be stuck on the ground, windows, any University Buildings or the entrance to Guild Student Centre. Clubs who ignore this will be charged for their removal.
- Posters must be attached only with masking or similar paper tape. Strictly no glue.
- All posters must be removed two days after the event. Clubs who do not remove their posters will be charged for their removal.
- Please remove old posters rather than post over them, and strictly no posting over current posters.
- No posters shall be affixed to the concrete petitions and entry archway in the Guild Village.

**PRIVACY POLICY**

The UWA Student Guild (the Guild) respects the rights of individuals to privacy and complies with the Privacy Act 1988 and the National Privacy Principles 2001. Our privacy statement describes how we collect your personal information and the management of that information.

*Collection of your personal information*
The Guild collects your information directly from you or by your authorisation from a third party. When you visit our web site certain, anonymous navigation information is collected by our server. It does not identify individual users but does include the type of browser and operating system you are using; the address of the referring site; the date and time of your visit; and the address of the pages you accessed.

Use and disclosure of information
The Guild will not use or disclose your personal information other than for a purpose that we have made known to you, a purpose that you would reasonably expect, a purpose authorised by you, or a purpose required by law.

How to access, correct or update your information
All requests for access or changes to information need to be made to the Guild’s Privacy Officer. All reasonable steps will be taken to provide you with access to your information and to correct or update your information held by the Guild. Where such access or change is refused, a written response will be sent to you outlining the reasons for the refusal.

What else you should know about privacy
The National Privacy Principles that came into effect on December, 21 require that organisations collect and manage your information according to the principles. Further information about these can be obtained by visiting the website of the Privacy Office at www.privacy.gov.au
You have a right to query the Guild’s collection or management of your information in respect of this statement and the National Privacy Principles. If you believe that your rights have not been upheld, then you should send a written complaint in the first instance to the Guild’s Privacy Officer, or if the issue is with the Privacy Officer, then the Guild’s Managing Director.

PROPERTY

OWNERSHIP OF GUILD PROPERTY

That the Guild will avoid selling or offering our property rent free to the University. Guild Council recognises that our assets are for the servicing students, not for the short-term gains of one Council’s term, but for the long-term gains of one Council's term, but for the long-term benefit of members.

PROSH

GUIDELINES FOR THE EDITOR OF PROSH

02GC
The Editor has the overall responsibility for the content of the annual PROSH paper. In considering this, the Editor should follow the following guidelines when reading submitted material (articles or advertisements) to ensure that they do not invade the privacy/ make improper suggestions about private individuals and that they ensure that they keep the paper in
the sprit that the publication (and event) is intended. If the submitted material does not conform to these guidelines then it should not be published.

1. In considering material submitted to PROSH the Editor should consider in what context it is written. The aim is to satirise current affairs, not to defame or slander individuals. If material is more of a personal attack, it should not be used.

2. If any material is about an individual, the Editor should seriously consider the spirit in which the material is written. PROSH is meant to be a light-hearted publication and if the material does not conform to this ideal then it should be disregarded.

3. In considering material, the Editor should also consider how appropriate its subject matter is to wider community. Although PROSH is noted for being in “bad taste”, there are community standards which should be applied. If material is written about a topic that crosses these boundaries, it should be disregarded. Particular attention should be made to submission of material involving children, given the relatively rare circumstances it could be justified that children are public figures. Material involving children should be limited in the paper, and material which uses children in a sexual context should not be included.

4. The Editor should also carefully consider the context in which images are used. An image, if submitted with an article or advertising idea, should be accompanied by the referring article/advertisement. The Editor can then use their judgement as to whether it is appropriate to use this image within the context of the submitted idea. If it is not appropriate, invades an individual’s privacy or is defamatory, it should be rejected.

5. The Editor should consult with the Directors of PROSH about any material that they feel are borderline cases to the above guidelines. The Directors have the right to veto any such material that they feel do not conform to these guidelines.

6. The Editor should conduct a final check of the paper before printing to ensure these guidelines have been complied with.

PUBLIC AFFAIRS

ONE NATION

97GC9/27
That the UWA Student Guild Council fundamentally oppose the visit by Pauline Hanson and the One Nation Party, and do not want her meeting to be held on UWA property.

REFUGEES

Referendum - 22/10/02
That the UWA Student Guild be declared a refugee safe haven.
That the UWA Student Guild support the demand “end mandatory detention.”
That the UWA Student Guild support the demand “welcome all refugees.”
That the UWA Student Guild support the demand “increase the current quota of refugee intake over the current quota of 12,000.”
That the UWA Student Guild supports calls to vastly increase the speed of processing refugee applications.

**RIGHT TO PROTEST**

**GC53-31/03/03**

Endorse the ‘Students have a Right to Protest’ statement prepared by the ‘Books not Bombs’ organisation signed on behalf of Guild Council by the Guild President.

**QUEER**

**00GC02/08**

That the Guild supports in principle the need for queer-specific counselling services in Western Australia.

**00GC02/10**

That the Guild acknowledges the need for queer spaces on university campuses.

**00GC02/11**

That the Guild will not actively support, financially or otherwise, homophobia, biphobia or transphobia in any of its departments or affiliated clubs or in any of their respective campaigns.

**00GC02/12**

That the Guild will not actively support any outside organisation, financially or otherwise that actively encourages homophobia, biphobia or transphobia in any of its activities, policies or campaigns.

**GC071-27/7/05**

"That Guild Council endorse the National Day of Action for Relationship and Marriage Equality, to be held at 12pm August 13 in the Perth Cultural Centre, coinciding with the one year anniversary since the Howard Government formally banned same sex marriages. Secondly that Guild Council support the campaign by the queer community to repeal this homophobic law and to achieve true relationship equality for all."

**SEXUALITY IDENTITY**

**ResGC5/8**

That the Guild recognise the diversity of sexuality of students and staff at this University and their right to expression of their sexuality without fear of discrimination. Guild Council endorses peoples rights to privacy regarding sexuality identity.

**SECURITY**
AFTER HOURS SECURITY PROCEDURES

GC 93/6
1. That all members of Executive have permission to be in the Guild Executive Workroom and Guild Staff Room and toilet after hours at all times.

2. That the Guild Executive have security access to Guild Administration and the GP's Secretary's Office after hours for official Guild business.

3. That weekend day time (7am to 6pm) meeting participants have permission to be there, and that the individual who booked the room is in charge to allow students access or refuse entry for the duration of the meeting.

4. That club members that have keys to their room to the top floor of the Guild building be given a key ring with authorisation to be there after hours.

5. That After Hours Security passes not be necessary for Executive members, but other than that all students in the building after hours need to show a pass.

6. That club members that have keys to their room on the top floor of the Guild building be given a Guild key ring with authorisation to be there after hours.

SECURITY IN THE GUILD

GC 95/1
That any unauthorised person receive a caution when found in the Guild building, and if it happens a second time the police will handle the matter and all privileges will be withdrawn by the Guild.

NIGHT PASSES

GC 95/2
That it is the responsibility of the student to contact the Guild President the day of issue of a night pass and the Guild President will only issue the night pass on presentation of the UWA photo student card.

GC 95/3
That a night pass is not transferable and any student who gives his or her night pass to a friend; both their privileges will be immediately withdrawn by the Guild.

ResGC3/7
That the Guild President and Guild Secretary be Guild night pass signatories and that the Guild President take the necessary steps to inform University Security of the changes, and that the Guild President be informed of any night passes issued by the Secretary.

ResGC5/2
That all Department Heads and Subsidiary Council Presidents be allowed permanent night passes for their area.

SECURITY ON CAMPUS

97GC05/2
That the Guild seek to improve security on campus, such as the installation of security phones and maps of their location across campuses, and a bus service across campuses, and a bus service across campus at night during peak hours of need.

SECURITY IN THE COMMUNITY

97GC05/2
That action be taken to pressure the Government to improve safety conditions in Claremont and other areas, such as installing security cameras or a bus service returning women to their homes.

SEXUAL EXPLOITATION CONDEMNATION

GC 93/1
Guild Council condemns sexual exploitation by refusing use of any Guild premises for any function which involves any form of sexual exploitation, be it explicit or implicit. In addition, Guild Council can refuse all funding to any club, faculty society or any Guild activity including Host Day and O' Camp which is deemed, by discipline committee, to be actively encouraging sexual exploitation.

STUDENT LOANS

STUDENT LOANS

GE 90/91
That all applicants for student loans and loan extensions should be counselled by the Education Office, which will then recommend that the Guild Executive approves or disapproves of each application, with the final decision left to the discretion of the Guild Executive.

GE 90/157 [Amended by 231GC28/11/03]

Overdue Accounts

That all overdue accounts be reviewed by Guild Executive before legal action is taken and that, if requested by a student, their anonymity be guaranteed in these proceedings.
Documentation of Financial Obligations

That there be documentation for all student's financial obligations to the Guild in order to ensure that all students are fully aware of their financial obligations.

Reason for granting the loan

The paramount consideration of the Guild Executive is the need of the student and the purpose for which the loan money is interned. The issue of ability to pay should be an important but secondary issue. This reflects the policy of the Guild that student loans exist for a welfare function rather than as a profit making function.

The executive should consider at least the following when deciding on a persons loan application:

1) The reason that the student wants the loan
2) The students record of repayment with past loans
3) The current level of the students indebtedness elsewhere
4) The ability of the student to repay the loan.

The Executive should also be provided with a recommendation from both Guild Finance (regarding the ability of the student and the guarantors to repay) and from the Education Office (regarding the need of the student and the reason given for requiring the loan) before considering the application.

Guarantors

Each ordinary loan shall have two guarantors. Guarantors can not be any of the following:

1) Students (whether part or full time)
2) Under eighteen
3) Unemployed
4) Spouse or child of the student applying for the loan

Guarantors must be the following:

1) Permanent residents of Australia
2) Willing and able to sign and understand the guarantee form and its implications

Proper / Improper purposes

It shall be the policy of the Guild that although the Executive shall have the final decision on the loan application the following shall be considered to be improper purposes for both ordinary and emergency loans:
Alcohol, Travel (except where it is a required part of a university course or approved department or faculty conference), Recreational expenses such as concert tickets, stereo systems and others.

Clearly proper purposes would be such items as test books, photocopy fees, rent, bonds on rental properties.

Deadlines for repayment
All loans that are granted after June 30 of a given year shall be repayable six months after that date. It is recognised by the Council that students should be encouraged to repay the loans at the earliest possible convenience and that these dates are maximum periods for the loans and should not be used arbitrarily.

GUARANTOR POLICY

ResGC13/3
a) That all guarantors for Student Loans be residents of Western Australia and preferably form Perth.

b) That the two guarantors for any Student Loans must be employed and get their income from separate sources.

Res0109GC/01
That Guild Staff are not allowed to be guarantors for Guild Loans

STUDENT FINANCES

STUDENT INCOME SUPPORT GROUP RECOMMENDATIONS

GC 91/58
That the recommendations of the Student Income Support Group Report of May 1991, as attached, be accepted by Guild Council.

We therefore recommend:
• That Department of Employment, Education and Training (DEET) and the Department of Social Security (DSS) policies be aligned where relevant, especially in regard to a) rates, b) age of independence, c) de fact relationships, and further, that such an alignment not serve to reduce the entitlement of any group;
• That the personal income test be abolished, or at least the threshold raised to $8,000 (this amount, when combined with full AUSTUDY, is approximately equivalent to the amount of a postgraduate scholarship);
• That the definition of a full-time student be amended to mean one who is considered by the institution at which they study to be full-time;
• That Health Care Cards be automatically provided to successful applicants by the department of Social Security, or at least that entitlement letters encourage students to apply for these cards;
• That students be given the right to cancel benefit at any time;
• That the level of allowable parental/spouse income be dramatically increased;
• That the abatement rate for the spouse income test be reduced 25% in line with the parental income test;
• That the spouse income abatement rate be further reduced for dependent children;
• That full allowance be paid in respect of any dependent spouse, regardless of whether or not they have children;
- That a dependant child allowance be introduced;
- That course level restrictions be abolished, or at the very least, the scheme be extended to cover payment for the second course at any level;
- That the incidentals allowance be re-introduced;
- That students from remote areas be allowed slightly higher levels of income and assets testing to compensate for the additional costs they incur in attending higher education institutions.

**TEXTBOOK SUBSIDY SCHEME**

01GC03/05  [Amended by 231GC28/11/03]
That in extraordinary circumstances the Guild Executive has the authority to grant Guild Grants to non-Guild members.

**STUDENT REPRESENTATIVES WORKROOM**

**GUIDELINES FOR USE OF STUDENT REPRESENTATIVES WORKROOM**

GC 94/5

1) The Workroom and the equipment in it is to have priority for Guild student officers; this includes Councillors, Department Officers and subsidiary Council executive members.

2) Any other person may use the room only with the prior knowledge and stated approval of a Guild officer (who may be called upon to confirm their consent), who shall be held responsible for the behaviour of any person s/he has directed to use the Workroom.

3) The Workroom is intended solely for work on Guild business.

4) The equipment in the Workroom, including the telephones and computers, should only be used for Guild business.

5) Equipment should not be removed from the Workroom under any circumstances.

6) The Workroom is to be used in normal office hours only (9am - 5pm on working days). To use the room outside these times, normal security procedures must be followed (ie., a pass must be obtained from the Guild President). Some flexibility should be allowed on evenings on which meetings of Guild Council or subsidiary Councils are being held, as members may wish to remain in the room until the meeting time.
7) Wherever possible, the workroom should not be left unattended. It should be locked at 5pm, and all electrical appliances switched off, by the last person/s to leave.

8) If somebody is authorised to use the room after hours, s/he must lock the room when s/he leaves. S/he shall be held responsible if any damage or loss occurs during the time that s/he is meant to be present.

9) Unless a liquor permit has been obtained, no alcohol should be consumed in the Workroom.

10) If any breaches of these guidelines (or any other Guild regulations occur, the offenders may be brought before the Guild Discipline Committee. Serious breaches or misbehaviour may be brought to the attention of the University or Police authorities.

GUILD EXECUTIVE WORKROOM AUTHORISATION

GC 93/7
That Guild Executive members may authorise any Guild member to be with them in the Guild Executive Workroom after hours. If there are people in the building who are not members of Executive and are not allowed to be there, any Executive member may contact Security to evict them from the Building.

UNIONS

ROLE OF UNIONS

ResGC3/8
That the Guild Council acknowledges the role unions play in the protection of individual rights.

THIRD WAVE REFORM

97GC???
That this Guild Council fundamentally oppose the Third Wave industrial legislation of the State Government, wishes to celebrate the existence of the Worker’s Embassy.

VOLUNTARY STUDENT UNIONISM

PRINCIPLES OF STUDENT UNIONISM AT U.W.A.

GC 91/57
The Guild of Undergraduates believes that, in order to properly achieve the aims and objectives of the Guild as stated in The University of Western Australia Act 1911, University Statute 20, and the Regulations of the Guild, it is essential that the following principles be strictly maintained.
1. MEMBERSHIP OF THE GUILD

1.1 In order to properly represent the student community, the Guild will make every effort to ensure that Guild membership is as universal as possible.

1.2 Membership of the Guild must be open to all students who enrol at the University of Western Australia.

1.3 Membership will be denied to any student who chooses to object to membership on conscientious grounds.

1.4 All enrolled students will be automatically members of the Guild upon the payment in full of the appropriate subscription.

1.5 Conscientious objectors will pay an amount equivalent of the appropriate subscription to a charity of their choice, provided that such a charity be recognised by the Australian Taxation Office as a bona fide charity organisation.

1.6 Conscientious objectors will be excluded where ever possible from the use of every Guild service and will wherever possible receive none of the rights, benefits or privileges of Guild membership.

1.7 If possible, conscientious objectors will be excluded from any of the rights, benefits of privileges that the Guild may negotiated with the University or government on behalf of students generally.

1.8 Conscientious objectors will not hold any position with a registered club or society.

2. RELATIONSHIP OF THE GUILD AND THE UNIVERSITY

2.1 The principles of collective responsibility and collective action require that the Guild be the only recognised means of communication on behalf of students between equal partners in the University community.

2.2 If any other organisation or individual is recognised as a means of communication by either the Guild or the University, the result can only be the development of a system of patronage by University officials of selected amendable students and the exclusion of representatives chosen by the student community.

2.3 The Guild will be the only means of communication between students and the University that is recognised by the Guild.

3. ACCOUNTABILITY OF THE GUILD

3.1 The governance of the Guild must remain regulated by the Statutes of the University and, ultimately, the University of Western Australia Act to ensure accountability of the governing bodies of the Guild, especially in financial
matters, to the University Senate; and to clearly define the roles of the Guild in relation to the other component elements of the University community.

3.2 The status of the Guild as a statutory organisation must be maintained in order to ensure better protection of Guild members from corruption within the governing bodies of the Guild and to protect the Guild from interference and manipulation by non-student organisations through an avenue of appeal to University Senate.

3.3 The Principle of "Student Control of Student Affairs" requires that the franchise for Guild elections be open to Guild members only; that all student representatives are accountable for their actions to that electorate; that principles of democracy and a spirit of fair play guide the Guild; that the roles of the Guild be clearly defined by University Statutes to prevent encroachment by the University in areas of student responsibility; and that non-student and non-UWA organisations be actively denied any overt or covert role in Guild affairs.

4. RELATIONS WITH OTHER STUDENT UNIONS

4.1 The Guild recognises that it is a part of a wider student movement across Australia, and accordingly believes in the necessity of the existence of national students organisations, and of financial membership of the Guild of such organisations.

4.2 Membership of the Guild will be restricted to one of each type of national students organisation, and shall presently include the National Union of Students and the Australian University Sports Association.

4.3 Relationships between the Guild and other campus students organisations are encouraged

Res00GC11/16
That the Guild Council reaffirm the Guild’s intention to seek a repeal of VSU in Western Australia.

0104GC
That the Guild Council endorse fees collected by the Guild and controlled by students, as opposed to a fee collected and distributed by the University.

GC040-25/5/05
"That Guild Council rejects and condemns the Howard Government's attempt to silence the important voice of students in society via its new anti-student organisation legislation VSU. That Guild Council commits to continue building the campaign against The Anti Student Organisation Legislation and work in solidarity with trade unions and other sectors of the community that are facing similar attacks by the Federal Government. That, specifically, Guild Council:
• Support and provide resources to build the next National Day of Action against The Anti Student Organisation Legislation on August 10
• Support the NTEU in its action on June 1, against the Federal Government's attempts to force the Higher Education Workplace Reforms Requirements on universities and Australian Workplace Agreements on new staff.
• Support the NTEU and other unions in a national protest on June 30 against Howard's industrial relations reforms.

GC042-25/5/05
"That Guild Council call upon the Western Australian State Government, to support student organisations by doing all in its power to oppose VSU, including not repealing or altering the existing Amenities and Service Fee Legislation if necessary."

WOMENS

REPRODUCTIVE FREEDOM

98GC05/7
That the Guild Council supports abortion and the women’s right to choose safe, legal, accessible abortion with the full consent of doctors. That the Guild supports the repeal of abortion laws, to be removed from the Criminal Code. Further that the Guild believed pro-choice should encompass funding of family planning services, funding to childcare, access to safe contraception & counselling to provide women with the capacity to self determine.

ECU WOMEN’S ROOM

GC44-31/03/03
To condemn the ECU Guild for denying the women of ECU their fundamental right to a women’s only space by turning their women’s room into a general purpose room.

WORKPLACE AGREEMENTS

WORKPLACE AGREEMENTS

GC 94/2
That the Guild Council approve draft Guild Policy on Workplace Agreements.

1. The Student Guild of the University of Western Australia ["The Guild], recognises that:
   (a) many of its members are under the age of 18.
   (b) many of its members rely on employment under contract to provide themselves with the necessary income to be able to study.

   GENERALLY

2. The Guild condemns the (WA) Workplace Agreements Act (1993) ["the Act"] as a piece of legislation that disadvantages employees.
SPECIFICALLY

3. The Guild condemns the Act because it does not make any allowance in its provisions for the reduced bargaining position of employees who are under the age of 18.

4. The Guild condemns Section 11(2) of the Act for not making any allowances in its provisions for employees who are under the age of 18 to be able to seek the assistance of their union in any contractual dispute without the approval of their employer.

5. The Guild supports the endeavours of the Trades and Labour Council that are aimed at having the Act repealed or amended.

6. The Guild condemns the State Government's advertisement in this year's Guild Diary as:

   (1) misleading, because the Act is not a "change for the better" for students.

   (2) improper, because the advertisement does not provide any useful information, but rather seems designed to persuade the public as to the merits of highly controversial and questionable Government action, at the taxpayer's expense.

7. The Guild urges the State Government to repeal the Act or at least to amend it to reflect the concerns that are contained in this policy.